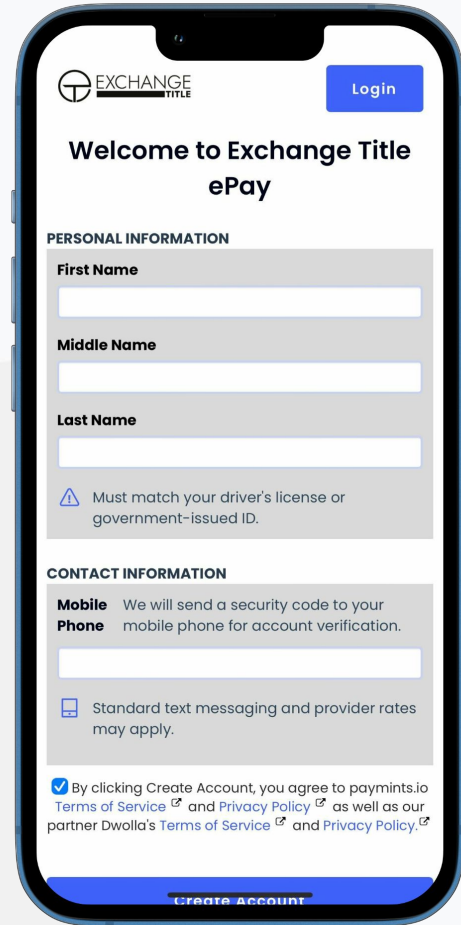





# Client Transfer Instructions

[Learn More](#)



# 1

Start by going to [exchangetitlemi.paymints.io](https://exchangetitlemi.paymints.io). Create an Account by inputting your first and last name and your mobile phone number. We will send you an authentication code via text.


 EXCHANGE  
TITLE

Login

## Welcome to Exchange Title ePay


**PERSONAL INFORMATION**

**First Name** **Middle Name** **Last Name**

 Must match your driver's license or government-issued ID.

**CONTACT INFORMATION**

**Mobile Phone** We will send a security code to your mobile phone for account verification.

 Standard text messaging and provider rates may apply.

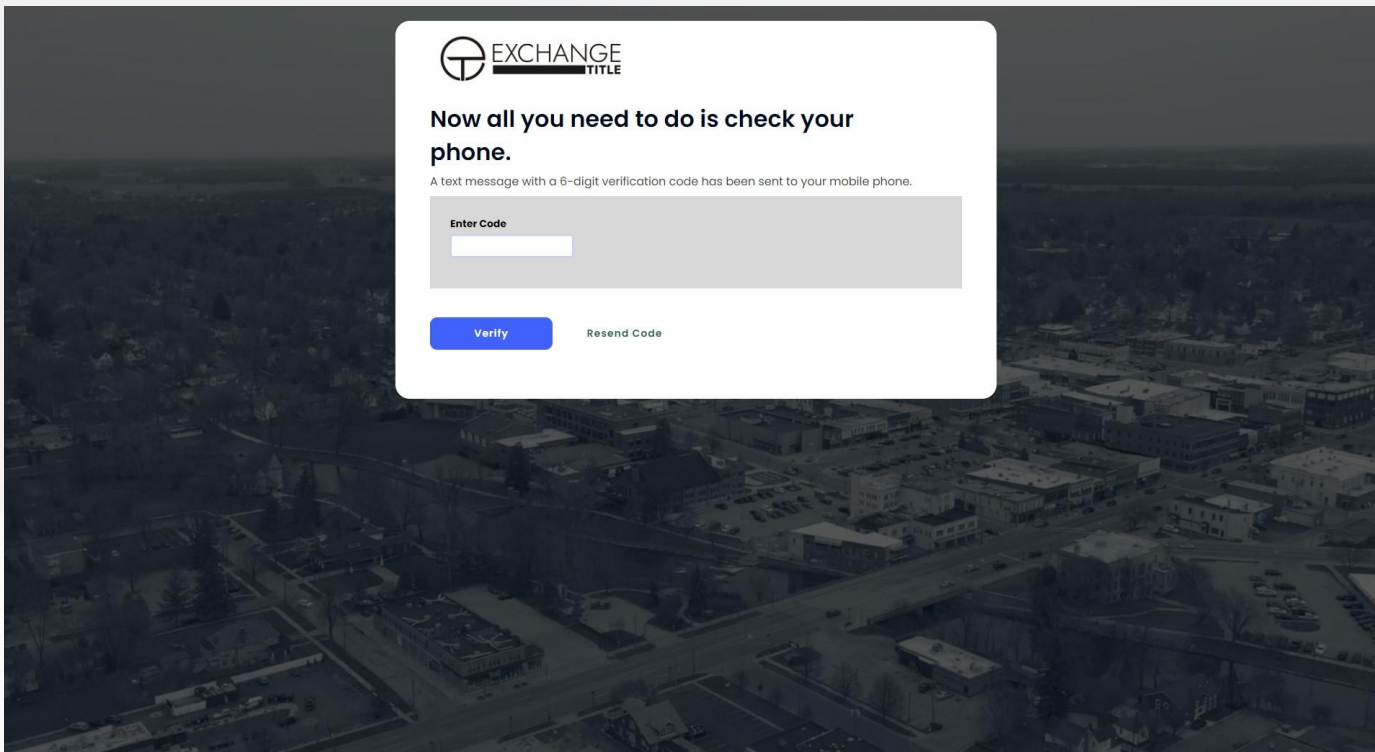
By clicking Create Account, you agree to [paymints.io Terms of Service](#) and [Privacy Policy](#) as well as our partner Dwolla's [Terms of Service](#) and [Privacy Policy](#).

Create Account

Already registered? [Click to log in](#)


# 2

Enter the authentication code you should have received via text message.



# 3

Please input your personal information for bank compliance.

 **EXCHANGE**  
TITLE

**Your account has been verified,  
Lucas.**

Now we need to verify your social security number and date of birth, and then we'll be ready to connect to your bank.

**Last 4 Digits of Social Security Number**

Social Security Number

**Date of Birth**

mm/dd/yyyy

**Email Address**

Email Address

**Address Associated with Bank Account**

Address 1

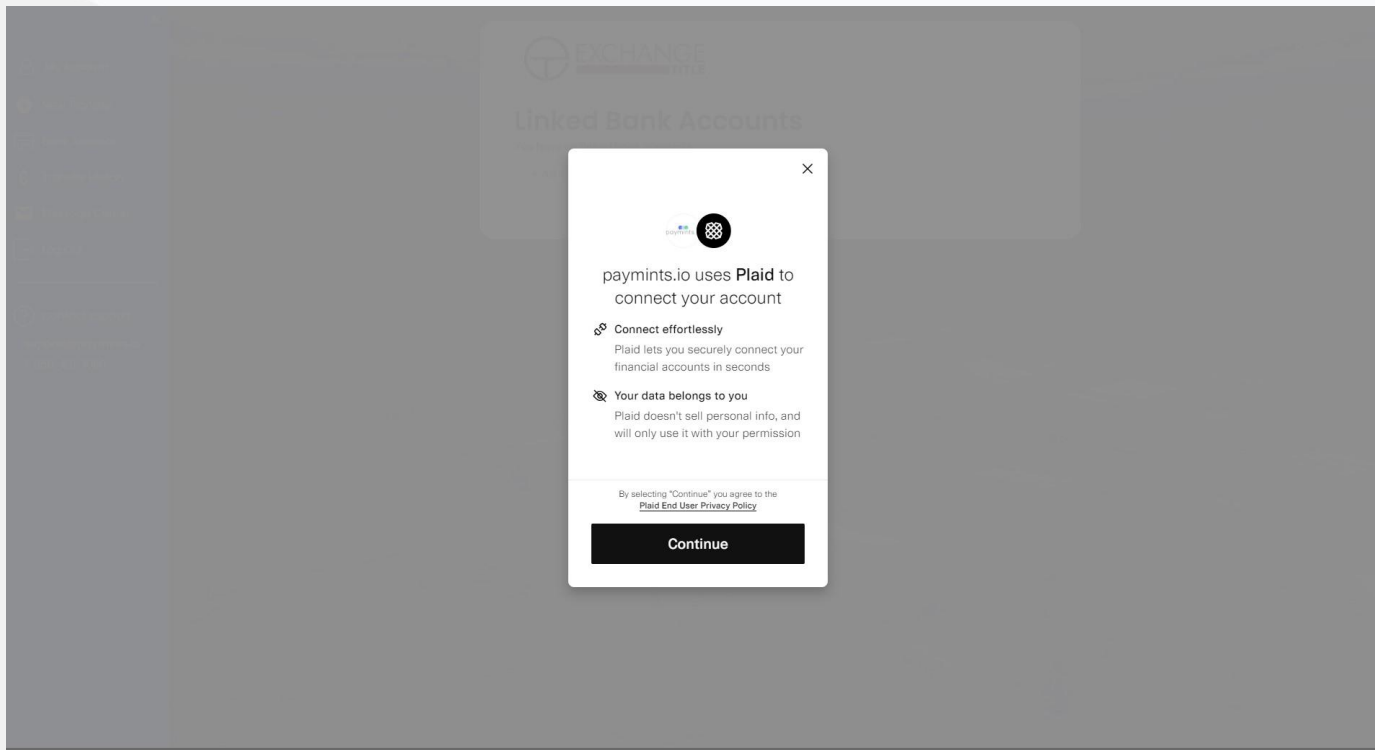
Address 2

City

State

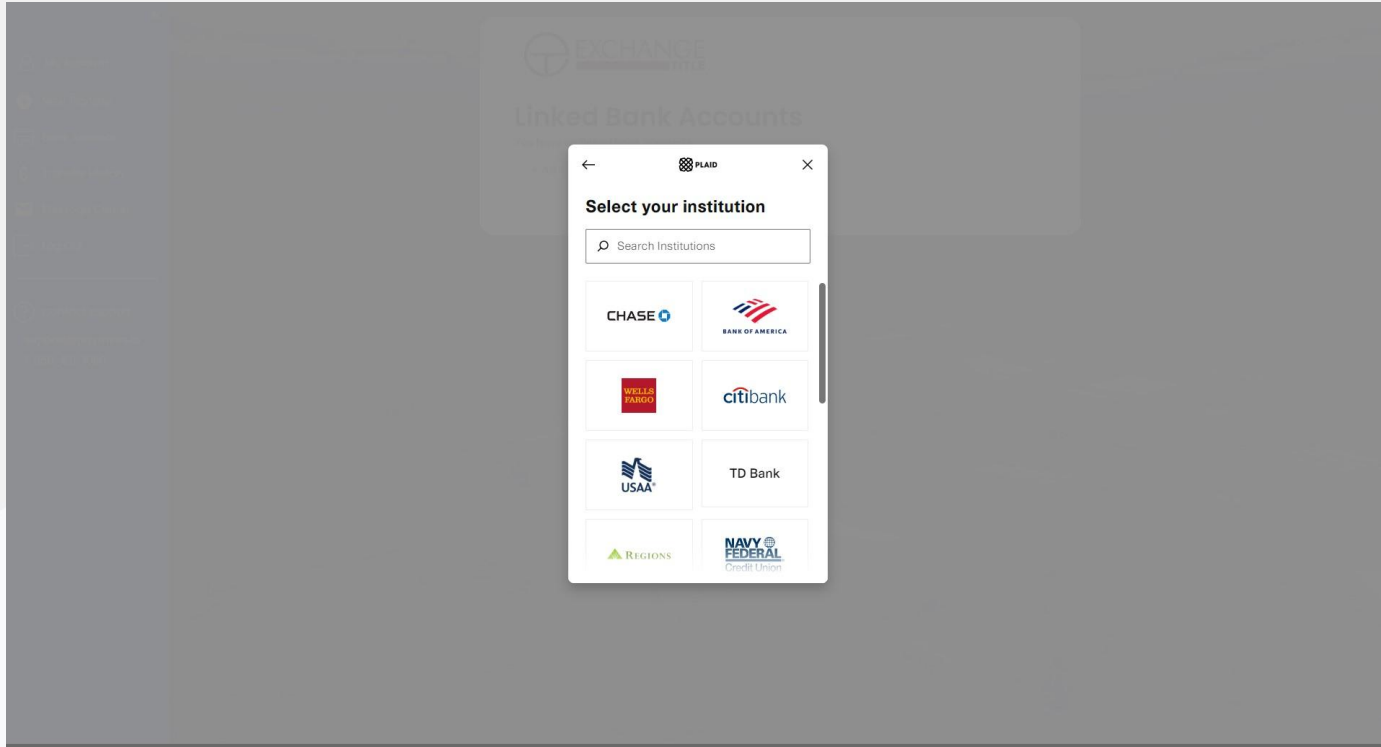
4

Next you will see the Plaid screen. Plaid is the most secure way to connect your bank account electronically. We do not share or store any banking credentials. Please click continue.



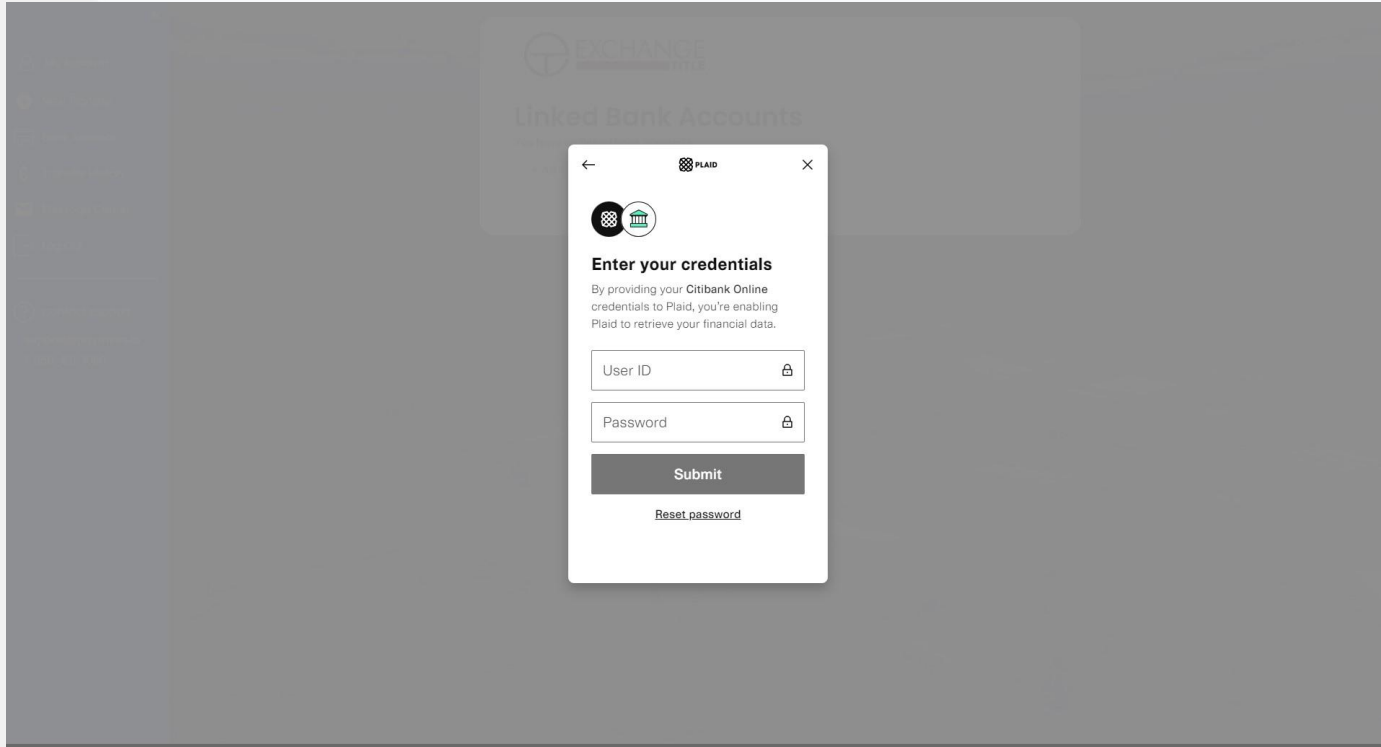
5

Plaid allows us to connect to over 16,000 financial institutions. What you will first see are the most banks used on our platform. If you do not see your bank click in the search bar and type in the name of your bank. Select your financial institution.



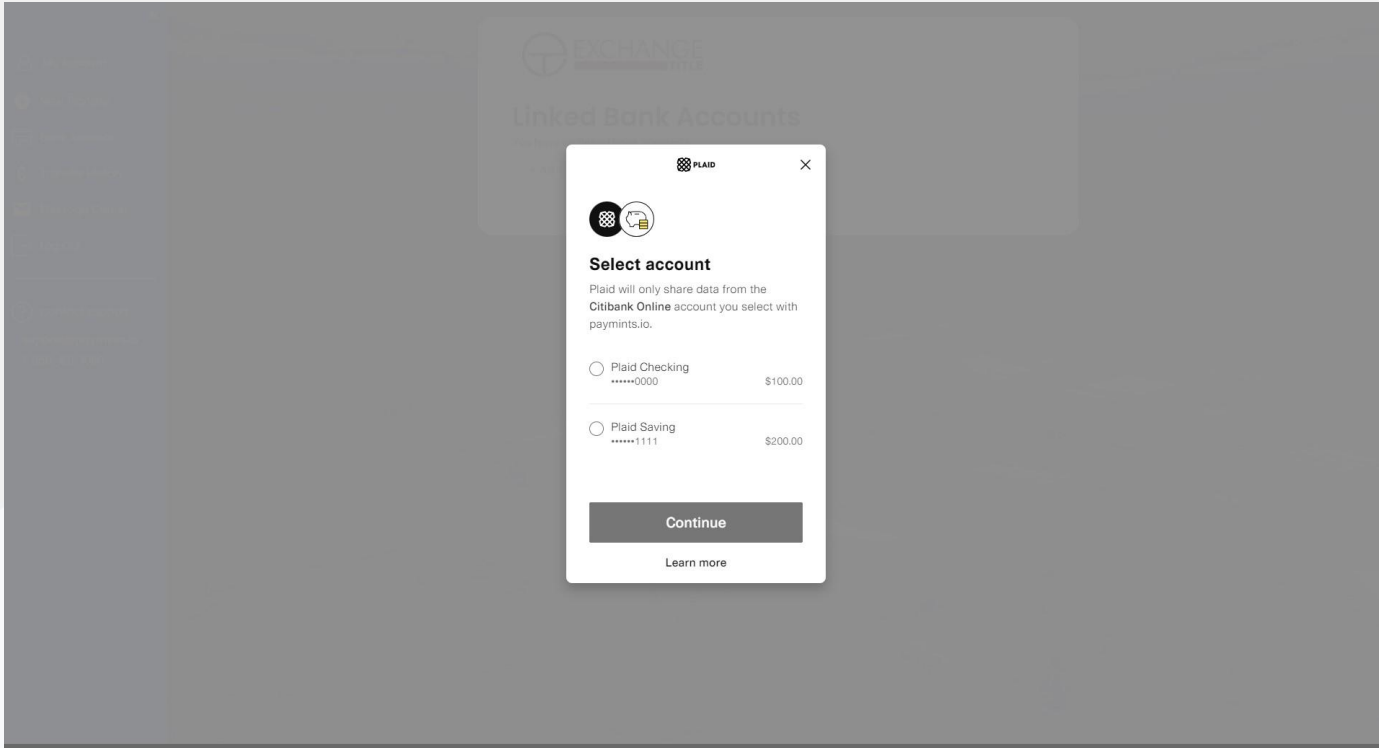
# 6

After you have selected your financial institution, log in to your bank using your online banking credentials. This will allow you to view all of your accounts which are eligible to make a transfer on our platform.



7

Please select the account that you would like to use to make the transfer.



# 8

Once your account has been selected please click "Continue".

**EXCHANGE TITLE**

## Select an Account

Please select the account you want to transfer money from:

Financial Institution	Account	Balance	Status
Citibank Online	X0000	\$100.00 as of 07/27/2023 3:20 PM EDT	Verified

[+ Add Account](#) [Continue](#)

**My Account**

- New Transfer
- Bank Account
- Transfer History
- Message Center
- Log Out
- Contact support  
support@paymints.io  
1-888-921-1090

9

Please fill out the transfer details page. If you would like to add any notes about your transfer you can add that in the optional notes section.

My Account

New Transfer

Bank Account

Transfer History

Message Center

Log Out

Contact support  
support@paymints.io  
1-888-921-1090

**EXCHANGE**  
TITLE

### Transfer Details

What kind of transfer would you like to make?

PURPOSE

Select a Purpose

Earnest Money Deposit for Purchase

PROPERTY ADDRESS AND ADDITIONAL NOTES

Property Address Related To The Transfer

Address 1

Address 2

City

State

Zip code

Notes (Optional)

AMOUNT

# 10

Review your transfer details and if all of the information is correct please click “Make Transfer”.

**EXCHANGE TITLE**

## Review

Please confirm that the information below is correct before continuing.

**Transfer From:** Citibank Online Account X0000 → **Transfer To:** Exchange Title, LLC  
104 W. Exchange St  
Owosso, Michigan 48867

**Details**

Transfer Date	Purpose	Subject Property	Note
07/27/2023	Earnest Money Deposit For Purchase	123 Street Charlotte, North Carolina 28209	

Earnest Money Deposit For Purchase Amount \$1.23

**TRANSFER TOTAL AMOUNT**

**\$1.23**

[← Back](#) [Make Transfer](#)

**My Account**  
**New Transfer**  
**Bank Account**  
**Transfer History**  
**Message Center**  
**Log Out**  
**Contact support**  
support@paymints.io  
1-888-921-1090

# 11

Once you have clicked “Make Transfer” both you and Exchange Title will receive email notifications that the transfer has been initiated. You will also receive an email notification when the transfer arrives in Exchange Title’s account. You can also add additional email recipients if you would like to send the transfer details to anyone else involved in the closing.

The screenshot displays the Exchange Title mobile application interface. On the left is a blue navigation sidebar with the following options: My Account, New Transfer, Bank Account, Transfer History, Message Center, Log Out, and Contact support (support@paymints.io, 1-888-921-1090). The main content area shows a confirmation message: "Your transfer is now pending." Below this, it states: "You should expect to see the money come out of your account within the next business day. Check your email for a transfer summary receipt." The transfer details are as follows:

From	To
Citibank Online Account X0000	Exchange Title, LLC 104 W. Exchange St. Owosso, Michigan 48867

Details

Transfer Date	Purpose	Subject Property	Note
07/27/2023	Earnest Money Deposit For Purchase	123 Street Charlotte, North Carolina 28209	

Earnest Money Deposit For Purchase Amount \$1.23

**TRANSFER TOTAL AMOUNT**  
**\$1.23**

You can send a receipt of this transfer to up to 5 people. If you wish to do so, please enter their email addresses below:

- 
- 
- 
-

# Contact Us

If you experience any issues, please contact [support@paymints.io](mailto:support@paymints.io)

Enjoyed your transfer experience?  
Please let us know & tell a friend!

